

Public Document Pack

North Yorkshire County Council Children and Young People's Service - Executive Members & Corporate Director Meetings -

Tuesday, 9 January 2024 / 1.00 pm

A G E N D A

1 **Apologies for Absence**

2 **Declarations of Interest**

Items for Executive Member decision

- 3 Boroughbridge High School, Boroughbridge – Proposal to cease Sixth Form Provision (Pages 3 - 16) (Pages 3 - 16)

To seek Executive Member approval to consult on a proposal that the Council should change the age range at Boroughbridge High School, effective from 31 August 2024, by ceasing the Sixth Form Provision.

Items for Corporate Director decision

- 4 Contract for the Provision of Intercountry Adoption Support Services (Pages 17 - 26) (Pages 17 - 26)

To approve the contract renewal process for the re-awarding of the Inter-Country Adoption contract with Yorkshire Adoption Agency

Any Other Business

- 5 Date of future formal meetings

Circulation:

Executive Members

Janet Sanderson
Annabel Wilkinson

Officer attendees

Stuart Carlton
Howard Emmett

Presenting Officers

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NORTH YORKSHIRE COUNCIL

CHILDREN AND YOUNG PEOPLE'S SERVICE

CORPORATE DIRECTOR MEETING WITH EXECUTIVE MEMBERS

9 January 2024

Boroughbridge High School, Boroughbridge – Proposal to cease Sixth Form Provision

1.0 PURPOSE OF REPORT

- 1.1 To seek Executive Member approval to consult on a proposal that the Council should change the age range at Boroughbridge High School, effective from 31 August 2024, by ceasing the Sixth Form Provision.

2.0 BACKGROUND AND SUMMARY

- 2.1 At a recent meeting of the federated Governing Board of Boroughbridge High School and King James's School, Knaresborough it was resolved, to ask North Yorkshire Council to consult on the permanent closure of the Sixth Form at Boroughbridge High School. The sixth form has been temporarily suspended since September 2022.
- 2.2 Boroughbridge High School has worked in collaboration with other schools since 2016 to ensure that students have access to a wide post 16 offer and to try to maintain Sixth Form provision at the school. Initially the school collaborated with Easingwold and Thirsk Schools, but this collaboration ended when Easingwold School joined the Outwood Multi Academy Trust. Boroughbridge High School has subsequently moved to post-16 collaboration with King James's School, Knaresborough. This partnership was formalised through a federation of the two schools in January 2021.
- 2.3 In response to falling numbers of sixth form pupils, and following consultation in Autumn 2021, the decision was made in Spring 2022 by the federated Governing Board to temporarily suspend entries to the Sixth Form at Boroughbridge High School for two years to take effect from September 2022. Due to the demographics of the area, numbers on roll at Boroughbridge High School have decreased, making it more difficult to maintain viable class sizes at post-16 in terms of quality of experience, subject breadth and financial viability.

3 BOROUGHBRIDGE HIGH SCHOOL SIXTH FORM

Pupil numbers

- 3.1 The numbers on roll at the School have been falling for several years as shown in the table below. This is partly due to an overall general reduction in the numbers of local children in the catchment area, with particularly smaller cohorts for entry in 2018/19 and 2020/21.

Pupil numbers at Boroughbridge High School from academic year 2013/14 to 2023/4 and forecast pupil numbers to 2027/28

Year	Y6 Feeder Cohort in catchment schools	Pupil numbers Y7 –Y11	Pupil numbers 6th form	Total pupil roll	Estimated additional pupils from housing	Total pupils incl. estimated housing yield
2013/14	130	625	131	756		
2014/15	123	613	115	728		
2015/16	120	585	88	673		
2016/17	134	576	78	654		
2017/18	126	511	57	568		
2018/19	99	439	53	492		
2019/20	129	429	52	481		
2020/21	107	411	34	445		
2021/22	128	412	12	424		
2022/23	137	434	4	438		
2023/24	128	464	0	464		
2024/25	132	474	0	474	11	485
2025/26	127	505	0	505	22	527
2026/27	127	502	0	502	32	534
2027/28	150	514	0	514	43	557

- 3.2 The school population is now stabilising and is projected to increase in future. However, even if all A level students could be retained at Boroughbridge High School, the Governing Body does not feel that numbers would be large enough to provide a high quality post-16 provision both in terms of curriculum and experience, or that it would be financially viable.
- 3.3 Housebuilding in the area may have an impact on the size of the intake to the school, but this impact is expected to be slow, and it could be some years before the school returns to its previous size.

Funding

- 3.4 Pupil numbers primarily determine the funding for school budgets. The funding model for post-16 education has changed in recent years and now favours larger sixth forms than Boroughbridge High School has ever had. Historically, funding intended for those in years 7 to 11 at the school to some extent subsidised the provision of a sixth form, but this has become increasingly unsustainable as schools have faced increasing cost and funding pressures over recent years.
- 3.5 A Department for Education research report into 'Understanding costs of A level provision' published in 2017 stated that 'According to the providers that took part in the research, the average minimum class size required to cover costs was 11.7.' This is larger than Boroughbridge High School had been able to operate, other than in a handful of subjects.
- 3.6 The Department for Education now expects, for both maintained schools and academies, that any proposals for new sixth forms should provide at least 200 places

and should either directly, or through partnership, offer a minimum of 15 A level subjects, and that the average class size should be at least 15, unless there is a clear educational argument to run smaller classes.¹

Standards

- 3.7 In May 2023 Ofsted judged the overall effectiveness of Boroughbridge High School as 'Requires Improvement', with the quality of education rated as 'good', behaviour and attitudes as 'requires improvement', personal development as 'good' and leadership and management as 'requires improvement'. This followed previous overall judgements of 'Good' in 2012, confirmed by a short inspection in 2016 and an initial (section 8) inspection in 2022. This latest Ofsted report sets out what the school needs to do to improve, as well as its existing strengths. School leaders, governors and the Local Authority will continue to work together on school improvement taking account of these recommendations.

Staffing

- 3.8 The School has advised that there would be no changes to staffing as a result of the proposed permanent closure of the Sixth Form.

4 ALTERNATIVE SIXTH FORM PROVISION IN THE LOCAL AREA

- 4.1 In September 2023, out of 62 students who had attended Boroughbridge High School in Year 11, 84% chose to remain in education, with 65% of these following vocational courses. Those studying Level 3 courses (A Level/BTEC) went to York College (12), Harrogate Grammar (5), St. Aidan's (<5), King James (<5) and Thirsk (<5).
- 4.2 In September 2022, out of 91 students who had attended Boroughbridge High School in Year 11, 89% chose to remain in education, with 51% of these following vocational courses. Those studying Level 3 courses (A Level/BTEC) went to York College (20), St. Aidan's (9), King James (8), Ripon Grammar School (<5) and Harrogate Grammar (<5).
- 4.3 As at October 2022, Year 11 and 12 pupils living in the Boroughbridge High School catchment area were attending the following North Yorkshire school sixth forms:

School	Total
Boroughbridge High School	<5
Harrogate Grammar School - Academy	13
King James's School	21
Ripon Grammar School	19
Rossett School - Academy	<5
Skipton Girls' High School - Academy	<5
Ermysted's Grammar School	<5
St John Fisher Catholic High School	12
St Aidan's Church of England High School - Academy	34
The Dales School	<5

¹ DfE, Making significant changes ('prescribed alterations') to maintained schools Statutory guidance for proposers and decision makers (January 2023); Making significant changes to an open academy Departmental guidance for all types of academy trust (January 2022).

Springwater School	<5
	110

- 4.4 If they choose to stay within the Federation, Year 11 students at Boroughbridge High School have opportunities during the year to meet with the King James's School post-16 team, in order to secure a smooth transition from Year 11 to Year 12. King James's School, Knaresborough was last inspected by Ofsted in January 2023 (section 8 inspection) which judged the school as continuing to be a good school. The report states 'Students in the sixth form flourish. There is a broad range of subjects available. Pastoral support for sixth-form students is also highly effective.' The Sixth Form is based in a new purpose-built centre, opened in September 2019.

Transport

- 4.5 Boroughbridge High School run a free minibus service from Boroughbridge High School to King James's School at the beginning and end of the school day so that sixth form students can, if they wish, travel initially to Boroughbridge High School. Direct buses also run from the Boroughbridge catchment area to St. Aidan's & St. John Fisher Associated Sixth Form in Harrogate, and to York College, and there are also public transport services to Knaresborough, Harrogate and York.
- 4.6 North Yorkshire Council provides assistance with transport to sixth form or college to students who qualify. To qualify for assistance with transport to sixth form or college, the following applies:
- students must be over 16 and under 19 on 1 September 2023 and live in North Yorkshire
 - students must be attending the nearest sixth form or further education college to their home address, or the sixth form of the secondary school which is recognised as the normal school for your home address
 - the course attended must be full-time for instance, more than 12 hours a week
 - the sixth form or college is the nearest establishment offering a course that the Council consider suitable to a student's career choice, or that is a pre-requisite for entry into higher education (see below for more details)
 - the nearest sixth form or college is more than three miles from the home by the shortest walked route
 - students must have agreement from their parent or guardian to pay for the pass

Transport assistance needs to be renewed annually and is not provided for students on apprenticeships or work placements.

Further details are available at:

<https://www.northyorks.gov.uk/education-and-learning/school-and-college-transport/transport-sixth-form-or-college>

5 OTHER NORTH YORKSHIRE SCHOOL SIXTH FORMS

- 5.1 Other school sixth forms in North Yorkshire have experienced similar challenges to those faced by Boroughbridge High School, resulting in the suspension of provision. At Wensleydale School in Leyburn, the Governing Body has agreed to suspend post 16 provision from September 2023 for up to two years. Recent years have also seen removal or suspension of sixth form provision at academy schools in North Yorkshire.

6 CONSULTATION PROCESS AND TIMESCALE

- 6.1 Statutory guidance and legislation sets out the process for making school organisation changes to local-authority-maintained schools.² For community schools like Boroughbridge High School, the Local Authority as proposer and decision maker can alter the upper or lower age range of the school, including the removal of sixth form provision, by following a statutory process.
- 6.2 Should a decision be made to initiate a consultation, a period of six weeks is proposed, including one week within February half-term. A draft timetable is set out below.
- 6.3 The final decision on closure would be taken by the Executive (or by the Executive Member for Schools if there are no objections during the representation period).

Suggested key dates are shown below:

Approval to Consult by Executive Members	9 January
Consultation opens	19 January
Consultation closes	1 March
Council's Executive considers consultation response	19 March
Executive decision to publish statutory notices	19 March
Publication of statutory notices	4 April
Representation period starts (4 weeks)	4 April
Representation period ends	2 May
Final decision by Council's Executive	28 May or 18 June
Implementation	August 2024

7 RECOMMENDATIONS

- 7.1 That the Executive Member for Education, Learning and Skills provide approval to consult on proposals:
- to change the age range at Boroughbridge High School, effective from 31 August 2024, by ceasing the Sixth Form Provision.

Stuart Carlton
CORPORATE DIRECTOR – CHILDREN AND YOUNG PEOPLE'S SERVICE.

Report prepared by John Lee, Strategic Planning Officer

² DfE, Making significant changes ('prescribed alterations') to maintained schools Statutory guidance for proposers and decision makers (January 2023); The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013.

Action AgreedExecutive Member
Date:

Action RequestedCorporate Director
Date:



Consultation Document

Proposal to change the age range at
Boroughbridge High School, by ceasing the Sixth
Form Provision
from 31 August 2024

January 2024

Page 9

OFFICIAL

This paper sets out details of a proposal by North Yorkshire Council to change the age range at Boroughbridge High School, by ceasing the Sixth Form Provision with effect from 31 August 2024. It gives the background to the proposal. There will be a public meeting on ## at ##.

Background

At a recent governing body meeting of the federated Governing Board of Boroughbridge High School and King James’s School, Knaresborough it was resolved to ask North Yorkshire Council to consult on the permanent closure of the Sixth Form at Boroughbridge High School.

Boroughbridge High School has worked in collaboration with other schools since 2016 to ensure that students have access to a wide post 16 offer and to try to maintain Sixth Form provision at the school. Initially they collaborated with Easingwold and Thirsk Schools, but this collaboration ended when Easingwold School joined the Outwood Multi Academy Trust. Boroughbridge High School has subsequently moved to post-16 collaboration with King James’s School, Knaresborough. This partnership was formalised through a federation of the two schools in January 2021.

In response to falling numbers of sixth form pupils, and following consultation in Autumn 2021, the decision was made in Spring 2022 by the federated Governing Board to temporarily suspend entries to the Sixth Form at Boroughbridge High School for two years to take effect from September 2022.

Due to the demographics of the area, numbers on roll at Boroughbridge High School have decreased, making it more difficult to maintain viable class sizes at post-16 in terms of quality of experience, subject breadth and financial viability.

Pupil Numbers

The numbers on roll at Boroughbridge High School have been falling for several years as shown in the table below. This is partly due to an overall general reduction in the numbers of local children in the catchment area, with particularly smaller cohorts for entry in 2018/19 and 2020/21.

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The school population is now stabilising and is projected to increase in future. But even if all A level students could be retained at Boroughbridge High School, the Governing Body does not feel that numbers would be large enough to provide a high quality post-16 provision both in terms of curriculum and experience, or that it would be financially viable.

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Alternative sixth form provision in the local area

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- the course attended must be full-time for instance, more than 12 hours a week
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- the nearest sixth form or college is more than three miles from the home by the shortest walked route

- students must have agreement from their parent or guardian to pay for the pass

Transport assistance needs to be renewed annually and is not provided for students on apprenticeships or work placements.

Further details are available at:

<https://www.northyorks.gov.uk/education-and-learning/school-and-college-transport/transport-sixth-form-or-college>

The Proposal

For the reasons above it is proposed to change the age range at Boroughbridge High School, from 31 August 2024, by ceasing the Sixth Form Provision.

What Happens Next?

Your views about this proposal are welcomed. You can either complete and return the attached response sheet, or submit an online response

Paper responses should be returned to North Yorkshire Council at the address below:

FREEPOST RTKE-RKAY-CUJS
Boroughbridge High Sixth Form Proposal
Strategic Planning
North Yorkshire Council
County Hall
NORTHALLERTON
DL7 8AE

Online responses may be submitted by following this link:

<#>

Responses to the consultation will be published on the Council's website. Your personal details, and those of others you may refer to, will not be published.

The closing date for responses is 5pm on 1 March 2024

All responses to the consultation received by this date are scheduled to be considered by the Council's Executive on 19 March 2024.

If the Council's Executive decides to proceed with the closure proposal, then statutory notices would be published in the local press on 4 April 2024. These notices would provide a further four weeks for representations to be made. A final decision is then

scheduled to be taken by North Yorkshire Council's Executive in May or June. If agreed, the sixth form provision would cease from on 31 August 2024.

Anticipated Key Dates

All dates are subject to approvals at each stage.

Consultation opens	19 January
Public meeting	##
Consultation closes	1 March
Council's Executive considers consultation response	19 March
Statutory Notices published (4 weeks for representations to be made)	4 April – 2 May
Final decision by Council's Executive	May or June
Proposed implementation date	31 August 2024

Boroughbridge High School Sixth Form Consultation

This is a consultation on proposals to change the age range at Boroughbridge High School, by ceasing the Sixth Form Provision from 31 August 2024.

We are collecting this information for the purpose of gathering views on the proposal. Your personal data will not be published or passed to any other organisation unless a legal obligation compels us to do so.

Reading our Privacy Notice will help you understand how and why we process your personal data. www.northyorks.gov.uk/privacy-notices

Do you have any comments about the closure proposal?
(Please do not disclose any personal information in your answer)

DRAFT

Do you have any comments about catchment areas?
(Please do not disclose any personal information in your answer)

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What is your interest/status? Parent / Governor / Teacher / Community / Other

Other (please state)	
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Name of school: (if applicable)	
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To confirm your proximity to school and to prevent duplicate responses we are asking you to provide your name and address. This information will be removed from any analysis or reports.

Name:	
-------	--

Address:	
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Postcode:	
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To help us assess whether we have provided clear information, please let us know whether you found this consultation easy to understand? **Yes / No**

Please send this response sheet to the following "FREEPOST" address. You do not need to use a postage stamp.

FREEPOST RTKE-RKAY-CUJS
Boroughbridge High Sixth Form Proposal
Strategic Planning
North Yorkshire Council
County Hall
NORTHALLERTON
DL7 8AE

Or to submit your response online go to:
[##](#)

To be received by no later than 1 March 2024

NORTH YORKSHIRE COUNCIL

CYPS EXECUTIVE MEMBERS

9 January 2024

Inter-Country Adoption Contract

1.0 OVERVIEW

The Adoption Service has had a contract with Yorkshire Adoption Agency for the provision of Inter-Country adoption services since April 2019. We are duty bound under the Adoption regulations to provide such a service. We are requesting permission to enter into another contract for the provision of Inter-Country Adoption Services.

2.0 BACKGROUND

2.1 The current contractual arrangement is one which North Yorkshire Council (NYC) have put in place on behalf of the participating Local Authorities.

2.2 The participating Local Authorities are:

- One Adoption West which includes: Leeds City Council, Calderdale Metropolitan Borough Council, City of Bradford Metropolitan District Council, Wakefield Metropolitan District Council and Kirklees Metropolitan District Council.
- One Adoption North and Humber which includes: City of York Council, North Yorkshire County Council, East Riding of Yorkshire Council, Hull City Council and Northeast Lincolnshire Council.
- One Adoption South Yorkshire which includes: Doncaster Children's Services Trust, Barnsley Metropolitan Borough Council, Sheffield City Council, Rotherham Metropolitan Borough Council.
- North Lincolnshire Council

2.3 The previous contract commenced on 1st April 2019 and is due to terminate 31st March 2024 – this is following a successful extension of one and two year extension period. (Years 2022- 2024). The contract is currently held by Yorkshire Adoption Agency Ltd (YAA). The current value of the contract is £22.5k per annum for 180 hours with the cost split between the 14 local authorities. Any additional hours over the 180 are charged at £125 per hour.

2.4 It is proposed to re-procure the inter country Adoption arrangement with North Yorkshire Council continuing as contract manager and carrying out the re-procurement of the contract. Due to the low value of the contract, NYC are able to directly award the contract to YAA following a director's key decision. It is due to be heard at Executive Members Committee on the 5th December 2023.

3.0 DETAILED PRESENTATION OF THE SUBSTANTIVE ISSUE

3.1 Inter Country Adoption is permitted for any child who is 'free for adoption' in their country of birth. Not all countries allow Inter Country Adoption and International law applies to protect children. Applicants have to follow the legal procedures for adoption both in the UK, firstly and then the country from which you hope to adopt a child.

- 3.2 The local authority is under a statutory duty to provide certain adoption related services by virtue of s.3 Adoption and Children Act 2002. Each local authority must by law maintain an adoption service designed to meet the needs, in relation to adoption, of—
a) children who may be adopted, their parents and guardians,
(b) persons wishing to adopt a child, and
(c) adopted persons, their parents, natural parents, and former guardians; and for that purpose, must provide the requisite facilities.
- 3.3 Those facilities must include making, and participating in, arrangements for the adoption of children and for the provision of adoption support services.
- 3.4 Section 3(8) ACA 2002 makes it clear that references to adoption are “to the adoption of persons, wherever they may be habitually resident, effected under the law of any country or territory, whether within or outside the British Islands” i.e., the statutory duty to provide an adoption service includes the provision of an inter-country adoption service.
- 3.5. A local authority can arrange for any of the required adoption services to be provided on its behalf by either “(a) registered adoption societies, or (b) other persons who are within a description prescribed by regulations of persons who may provide the facilities in question (s.3(4) ACA 2002)”.
- 3.6 The proposed contract with YAA would mean that YAA would provide certain intercountry adoption services on behalf of NYC (and the other contractual partners) enabling NYC to comply with its statutory duties.

4.0 CONSULTATION UNDERTAKEN AND RESPONSES

- 4.1 We have not entered into a consultation process.

5.0 ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Given the cost is between 14 LAs this ensures shared costs across the region, which are low in comparison to undertaking this specialist work.

6.0 FINANCIAL IMPLICATIONS

- 6.1 The contract has been running efficiently for several years and is a low cost per authority. However, under the new contract we are looking at altering the payment agreement between the RAAs/LAs to reflect the usage of each party. North Yorkshire for example does not use the contract as much as some of the other parties when looking at the figures for the previous years.
- 6.2 The current contract is £22,500 per annum split equally between 14 authorities. It has been agreed that for the new contract, it will be split based on historic usage rather than equally as Leeds, Bradford, Calderdale, and Wakefield are the higher users. The exact split is yet to be finalised, but our element is expected to be 5-10% of the contract value. As the contract value has not increased since 2015 it is expected this will increase.
- 6.3 North Yorkshire Council currently offer contract management support for free however this is no longer sustainable. To support the ongoing contract management of this contract NYC will need to implement contract management fees this would be set at

£150 per LA per annum. Where an LA is part of an RAA the lead council will be invoiced where requested. North Yorkshire Council requires written agreement for the requirement of the contract and agreement to pay the outlined fees by all parties. Formal agreement will be in the form of a signed collaboration agreement to be issued to all participating bodies prior to the start of the procurement process.

- 6.4 The proposed contract length is either 3+1+1 or 3+2. This will allow more flexibility in ending the contract than a single 5-year term. This is to be considered as part of the contract discussions.
- 6.5 It has been considered that the current costs for accessing hours above the allocated usage is high, it is proposed that as part of the re-awarding the contract we consider whether the 180 hours is sufficient and if we want to increase the £22.5k base fee in order to achieve a lower fee for hours over and above. The £22.5k has not increased for several years and it is expected we will need to increase this anyway to ensure a sustainable contract.
- 6.6 There is an existing contract that North Yorkshire Council has been contributing to for a number of years so there is budgetary provision for this within the adoption service and the small increased cost will be absorbed by existing budget.

7.0 LEGAL IMPLICATIONS

- 7.1 Any contract will need to be compliant with the Council's Procurement and Procedure Rules and drafted/ reviewed by Legal.

8.0 EQUALITIES IMPLICATIONS

- 8.1 An Equalities Impact Assessment (EIA) has been carried out to consider the impact of this review and this can be found at Appendix 1.
- 8.2 The Equalities duty is ongoing and will be reviewed throughout the contract renewal process and prior to the awarding of any contract.

9.0 CLIMATE CHANGE IMPLICATIONS

- 9.1 A Climate Change Impact Assessment (CCIA) has been carried out to consider the impact of this review and this can be found at Appendix 2.
- 9.2 This will be reviewed throughout the contract renewal process and as well as prior to the awarding of any contract.

10.0 REASONS FOR RECOMMENDATIONS

- 10.1 Under Adoption legislation we are duty bound to provide an inter-Country adoption service (see 3.0), by outsourcing this to a specialist provider we ensure we are compliant with regulations to any applicants and meet those service needs.

11.0 RECOMMENDATION(S)

- i) To approve the contract renewal process for the re-awarding of the Inter-Country Adoption contract with Yorkshire Adoption Agency

APPENDICES:

Appendix A – Initial equality impact assessment screening form

Appendix B – Initial Climate Change Impact Assessment

Stuart Carlton
Corporate Director – CYPS
County Hall
Northallerton
15th December 2023

Report Author – Rosie Appleby Acting Head of Service Placement Support

Presenter of Report – Mel Hutchinson

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

Appendix 1

Initial equality impact assessment screening form This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
Directorate	CYPS		
Service area	Children and Families		
Proposal being screened	Inter Country Adoption		
Officer(s) carrying out screening	Tim Wood		
What are you proposing to do?	The Provider will provide advice verbal and written information to a Potential Adopter making an initial enquiry about Inter Country Adoption.		
Why are you proposing this? What are the desired outcomes?	To support potential adopters		
Does the proposal involve a significant commitment or removal of resources? Please give details.	No. This is a procurement of an existing agreement.		
Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics As part of this assessment, please consider the following questions: <ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? <p>If for any characteristic it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your Equality rep for advice if you are in any doubt.</p>			
Protected characteristic	Potential for adverse impact		Don't know/No info available
	Yes	No	
Age		X	
Disability		X	
Sex		X	
Race		X	
Sexual orientation		X	
Gender reassignment		X	
Religion or belief		X	
Pregnancy or maternity		X	
Marriage or civil partnership		X	
People in rural areas		X	
People on a low income		X	
Carer (unpaid family or friend)		X	

<p>Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.</p>	<p>No</p>			
<p>Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.</p>	<p>No. This is a joint procurement with the following authorities. It will not have a significant effect on any funding.</p> <p><u>One Adoption West</u> Leeds City Council Calderdale Council Wakefield Council Bradford Council Kirklees Council</p> <p><u>One Adoption North & Humber</u> North Yorkshire County Council City of York Council Hull City Council East Riding of Yorkshire Council North East Lincolnshire Council</p> <p>Doncaster Council Sheffield City Council Barnsley Council Rotherham Metropolitan Borough Council</p> <p>North Lincolnshire Council</p>			
<p>Decision (Please tick one option)</p>	<p>EIA not relevant or proportionate:</p>	<p>✓</p>	<p>Continue to full EIA:</p>	<p>X</p>
<p>Reason for decision</p>				
<p>Signed (Assistant Director or equivalent)</p>				
<p>Date</p>				

Appendix 2

Initial Climate Change Impact Assessment (Form created August 2021)

The intention of this document is to help the council to gain an initial understanding of the impact of a project or decision on the environment. This document should be completed in consultation with the supporting guidance. Dependent on this initial assessment you may need to go on to complete a full Climate Change Impact Assessment. The final document will be published as part of the decision-making process.

If you have any additional queries, which are not covered by the guidance please email climatechange@northyorks.gov.uk

Title of proposal	Inter-country adoption services
Brief description of proposal	Request to re-procure the Inter-Country adoption contract with Yorkshire Adoption Agency
Directorate	CYP
Service area	Adoption
Lead officer	Rosie Appleby
Names and roles of other people involved in carrying out the impact assessment	

OFFICIAL

OFFICIAL - SENSITIVE

The chart below contains the main environmental factors to consider in your initial assessment – choose the appropriate option from the drop-down list for each one.

Remember to think about the following;

- Travel
- Construction
- Data storage
- Use of buildings
- Change of land use
- Opportunities for recycling and reuse

Environmental factor to consider	For the county council	For the county	Overall
Greenhouse gas emissions	No effect on emissions	No Effect on emissions	No effect on emissions
Waste	No effect on waste	No effect on waste	No effect on waste
Water use	No effect on water usage	No effect on water usage	No effect on water usage
Pollution (air, land, water, noise, light)	No effect on pollution	No effect on pollution	No effect on pollution
Resilience to adverse weather/climate events (flooding, drought etc)	No effect on resilience	No effect on resilience	No effect on resilience
Ecological effects (biodiversity, loss of habitat etc)	No effect on ecology	No effect on ecology	No effect on ecology
Heritage and landscape	No effect on heritage and landscape	No effect on heritage and landscape	No effect on heritage and landscape

If any of these factors are likely to result in a negative or positive environmental impact then a full climate change impact assessment will be required. It is important that we capture information about both positive and negative impacts to aid the council in calculating its carbon footprint and environmental impact.

Decision (Please tick one option)	Full CCIA not relevant or proportionate:	X	Continue to full CCIA:	
Reason for decision	There is no identified environmental impact. We do not anticipate an increase in referrals or usage of the contract.			
Signed (Assistant Director or equivalent)				
Date				

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